

DIGITAL BANKING

QUICK GUIDE



ENROLL IN E-STATEMENTS

ONLINE OR IN THE MOBILE APP

ENROLL IN E-STATEMENTS THROUGH ONLINE BANKING

1. Hover over the **Accounts** tab and click **eDocuments**
2. In the Overview tab, click the **Subscribe** button
3. **Agree to the Terms of Use Disclosure** and click **Subscribe**
4. To view your statement, select the **Statements** tab
 - a. If there are multiple accounts, click the account you wish to view first

ENROLL IN E-STATEMENTS THROUGH THE MOBILE APP

1. Click the **More** button on the bottom right corner
2. Under the Accounts menu, click **eDocuments**
3. On the top right corner, click **Settings**
4. Click the **Subscribe** button on the top right corner
5. **Agree to the Terms of Use Disclosure** and click **Subscribe**
6. To view your statements, select the **Statements** tab
 - a. If there are multiple accounts, click the account you wish to view first