DIGITAL BANKING QUCCK GUIDE



HOW TO SKIP-A-PAY

LOANS: HOW TO SKIP-A-PAY Through Online Banking

LOANS: HOW TO SKIP-A-PAY THROUGH THE MOBILE APP

- 1. Hover over Tools
- 2. Click **Skip A Pay**
- 3. Under the loan you wish to skip payment on, click Skip
 - a. Please note: If the loan you wish to SkipAPay on is not available, the status will read Not Eligible
- 4. Select the account to make the Skip A Pay fee payment
- 5. Read the disclosures and accept the terms by clicking the **I Agree box**
- 6. Click Submit
- 1. Click More
- 2. Click Tools
- 2. Click Skip A Pay
- 3. Under the loan you wish to skip payment on, click Skip
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