



# Event or Sponsorship Request Form

Date of Request \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Teacher or Principal Contact Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Requesting assistance for: (check the appropriate box)

School Event/Classroom Activity      Event Date \_\_\_\_\_ Time \_\_\_\_\_

Event Name \_\_\_\_\_

Describe how you would like us to participate in your event (presentation, activity, game, booth, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Sponsorship \_\_\_\_\_ Amount of Request \$ \_\_\_\_\_

(\$500.00 maximum)

Describe how the sponsorship funds will be used \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Door Prize       Silent Auction Item       Other \_\_\_\_\_

Please describe how TRUE Community Credit Union will be recognized for our contribution to your event or sponsorship, etc. (signage or mentions during event, publications and/or social media)

\_\_\_\_\_  
\_\_\_\_\_

Please return this completed request to your TRUE Community Financial Education Representative, fax to 517.784.6677 **Attn: Financial Education Department** or email to: [Save@TRUECCU.com](mailto:Save@TRUECCU.com)

Requests will be reviewed and approved or declined by the TRUE Community Credit Union's Financial Education Supervisor and/or Director. Approval of request will be based on one or more of the following: number of applications received, resources available, time availability of the TRUE Community Credit Union's Financial Education team, relevance of the request to financial education efforts, and potential impact on students.

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*For TRUE Community Credit Union Use Only:*

Date Received \_\_\_\_\_ Request Approved \_\_\_\_\_ Amount \$ \_\_\_\_\_

Declined \_\_\_\_\_ Reason \_\_\_\_\_

Representative(s) Assigned \_\_\_\_\_

Authorized Signature \_\_\_\_\_